



County of Los Angeles
Department of Public Social Services

Bryce Yokomizo

Director

July 15, 2005

Name & Address

Dear,

Los Angeles County Department of Public Social Services West County Gain Region invites you to participate in our annual "**Community Career Fair**" on Thursday, August 25, 2005. The event will be held at First Church of God Gymnasium, 9550 Crenshaw Blvd, Inglewood, CA from 9:00 A.M to 2:00 P.M. The Career Fair is free and open to the public.

Please bring your own supplies, i.e, applications, pens, pencils, etc, and any handouts and brochures you want to circulate.

To confirm your attendance at the fair, please complete and fax the attached confirmation to us by August 25, 2005. Space is limited so we encourage you to respond promptly.

If you have any questions, please contact Tabenyang Ndipagbor at (310) 665-7725.

Very Truly Yours,

Tabenyang Ndipagbor, Job Development Supervisor
West County Gain Region

Employer Confirmation Letter

First Church of God Gymnasium

August 25, 2005 Community Career Fair
9:00 A.M-2:00 P.M.

Company Name: _____

Address: _____

Contact Person: _____ Phone _____ Fax _____

- 9 Yes, I would like to be a part of the "Community Career Fair" August 25, 2005.
Please send confirmation of my reservation. I have provided information on my company's job openings below.

Number of Job Openings

9 5 or more

Type of Positions

9 Clerical

9 Assembly

9 Customer Service

9 Management

9 Data Entry

9 Computer Operation

9 Other _____

9 I am faxing a list of our jobs with this form.

- 9 No, please consider my company for future Job Fairs.

Comments: _____

SPACE IS LIMITED: Table space will be provided. Each employer will be required to bring all supplies and information necessary for their presentation as well as appropriate staffing. **There is no fee to participate in this community event.** If you plan to have a display, please describe briefly:

Department of Public Social Services
in Collaboration with

First Church of God

Presents

Community Career Fair 2005

When: Thursday, August 25, 2005

Where: **First Church of God Gymnasium**
9550 Crenshaw Blvd.
Inglewood, California 90305

Time: 9:00 A.M. - 2:00 P.M.

Dress Professional & Bring Resumes

For more information, please contact

Tabenyang Ndipagbor @ (310) 665-7725

Nick Corpuz @ (310) 665-7757

Ron Dawson @ (310) 665-7750

Juanita Douse @ (310) 665-7795

Lula Hill @ (310) 665-7521

Odette Fortier @ (310) 665-0661

Paul Hoang @ (310) 665-7753

